

**PRESBYTERY OF YUKON**  
**Ministry Commission Report to Presbytery**  
October 6-11, 2021 Fall Stated Presbytery Meeting

**Commission Recommendations for Presbytery Action:** Date of Ministry Commission action appears in brackets.

1. Recommend that the Administrative Commission for Anchor Presbyterian Church be dismissed with thanks.
2. Recommend that Delta Presbyterian Church elder Mary Ellen Lucas be examined for commissioning.

**Actions Taken by the Ministry Commission as Delegated by the Presbytery**  
[Date of Ministry Commission action appears in brackets.]

**1. Covenant Agreements**

- a. The Ministry Commission concurred with the action of the Utqiagvik PC session to renew **Rev. Joseph Reid's** stated supply agreement for another year, beginning March 23, 2021. This is a full-time commitment; however, Pastor Reid will be allowed to work quarterly from Atlanta, GA and from Utqiagvik as the task or work requires. Although this is a year-to-year agreement, Pastor Reid gave a 3-year notice of his intent to retire from Utqiagvik PC, effective March 23, 2024. [July 29]. Annual compensation and benefits:

Cash Salary .....\$80,000  
Manse and Basic Utilities .....23,143  
Basic utilities..... Paid  
Board of Pensions core benefits.....Paid by church  
Retirement Plan.....pastor may contribute...church does not contribute  
Continuing Education (Study Leave)\*...2 weeks/year...including 2 Sundays  
Study Leave Reimbursement\* .....\$1,500  
Vacation Leave\*\* .....4 weeks/year...including 4 Sundays  
Sick Leave \*\*\*..... Paid  
Worker's Compensation .....Full Coverage  
Use of Vehicle ..... church vehicle provided... gas & upkeep paid by the church  
Travel Expenses to/from Atlanta ....½ paid by church...as determined by session  
Moving expenses .....as identified in 2016

- \* Study leave time and reimbursement may be accrued for no more than 3 years.
- \*\* Vacation leave does not accumulate. For every second year, the pastor (as a bush pastor) has an additional 2-weeks' vacation and reimbursement for round-trip airfare by published cheapest airfare to Seattle for the pastor and any immediate family residing in the manse.
- \*\*\* Sick leave: 10 days initially, with additional leave accumulating at a rate of one day/month until there is a total of 90 days.

- b. The Ministry Commission concurred with the action of the Utqiagvik PC session to renew **Rev. Wendy Christianson's** assistant pastor for children and youth ministries agreement for another year, beginning January 1, 2021. This is a 16/hour week position, making it possible for Wendy to maintain full-time employment elsewhere in Utqiagvik, which provides a salary as well as full health and retirement benefits. The assistant pastor will be paid \$1,500 monthly. No health and retirement benefits or housing will be provided by the church. [ May 11]
- c. Concurred with the action of the Trinity Presbyterian Church session to renew **Randy Hoffbeck's** covenant agreement for temporary pastoral ministry for the period August 18, 2021

through October 31, 2021. This is a part-time position (20 hours/week). The agreement may be renewed for a period up to 12 months. [Aug. 26] Terms of compensation:

Cash Salary ..... \$30/hour  
Housing Allowance..... 100% of hourly cash salary  
Continuing Education \$\$\$/leave.....to be determined  
Vacation..... 2 weeks every 6 months...as applicable

2. Minister Status [Sept. 30]

- a. **Rev. Johan Shin's** Member-at-Large status was renewed for another year. Johan has been given an opportunity to participate in a post Clinical Pastoral Education (CPE) fellowship program at Emory University Hospital in Atlanta. Johan estimates he will be in training for at least another two years.
- b. The Ministry Commission granted **Rev. Curt Karns** the status of honorably retired. Although Curt has retired as the presbytery's executive presbyter, he will continue to work for Intergenerational Arctic Ministries (IAM) on a volunteer basis. The Ministry Commission also validated his ministry with IAM.
- c. The Ministry Commission dissolved **Rev. Britt Johnston's** temporary supply relationship with Anchor PC with thanks and granted him Member-At-Large status.

3. Commission Renewal [July 29]

- a. The University Community Presbyterian Church (UCPC) session has requested that **Lois Hildenbrand**, be commissioned to serve the church. Lois is commissioned by the Presbytery of Grand Canyon, but spends a portion of the year in Fairbanks. The *Book of Order* is silent as to whether a commissioned pastor must be a member of a congregation with the presbytery in which the Commissioned Pastor's ministry is performed. According to an Authoritative Interpretation approved by the General Assembly, the determination as to whether a commissioned lay pastor may labor within the bounds of a presbytery lies within the sole discretion of the presbytery in which such ministry occurs.

This is basically a commission renewal. The Presbytery of Yukon originally commissioned Lois to serve University Community PC in February 2003, later expanding the responsibilities to include serving Atqasuk Chapel. She served as a Commissioned Pastor in this presbytery for about eight years before moving to Arizona. Lois was recommissioned again in 2014 to serve UCPC and New Hope church for a 3-month period.

The Ministry Commission renewed the commission of Lois Hildenbrand for the time she resides in Alaska, typically May through October. Lois will work no more than five hours/week; her commission comes with the following responsibilities:

- i. Lead worship and preach the gospel at the request of the pastor
- ii. Watch over UCPC congregation and provide for their nurture and service
  - In coordination with the Pastor, visit hospitals and care facilities as needed.
  - In weeks where hospital work is light, plan to visit church shut-ins on a rotating basis, with the goal of visiting each shut-in at least every other month.
  - Coordinate communion delivery to shut-ins who have indicated a desire to receive it (at least once a quarter)
- iii. Administer the Lord's Supper, when requested by the session and pastor.
- iv. Administer the Sacrament of Baptism, when requested by the session and pastor
- v. Moderate the UCPC Session under the supervision of and when invited by the Moderator of the Session

- vi. Have a voice in meetings of Presbytery
- vii. Perform a service of Christian marriage when invited by the session and pastor
- viii. Other duties as agreed together with the Pastor

#### 4. Churches

- a. **Anchor Presbyterian Church:** The Ministry Commission took action to place the church in hiatus, pending further conversation.
- b. **New Hope Church:** In response to the congregation's vote on May 2, 2021, the Alaska United Methodist (UM) Conference took action on June 22, 2021 to discontinue New Hope Methodist-Presbyterian Church in North Pole as a United Methodist congregation to honor their desire to continue only as a Presbyterian Church (USA) congregation. The vote was 48:1 in favor of discontinuing New Hope as a UM church. According to the Methodist communique, *'We celebrate 44 years of partnership in ministry between the United Methodists and Presbyterians in the North Pole community through New Hope Church. With this action, we consent to the dissolution of the union and bless our siblings in the next chapter as a fully Presbyterian congregation looking forward to continued partnership in ministry expressed in new ways.'* It was also reported at the June 22nd meeting, "that union churches normally own their own property as provided in their bylaws which are not subject to the UM [United Methodist] trust clause. This should not be a complication in the case."

The Ministry Commission approved the church's Ministry Information Form

- c. **Fairbanks Korean Presbyterian Church:** After Presbytery interviewed Rev. Choonsik Kim at its' June 3<sup>rd</sup> special presbytery meeting, Rev. Kim was sorry to report that he will be unable to accept the call to serve as the church's pastor.
- d. **First Korean Presbyterian Church in Anchorage:** Having had a favorable interview with the Pastor Nominating Committee's final candidate, the Ministry Commission paved the way for the session to call a congregational meeting to vote on calling the candidate and approving terms of compensation. [Sept. 30]

#### 5. Moderators appointed [July 29]

- a. New Hope PC: CP Matt Tinkelenberg
- b. Kaktovik PC: CP Matt Tinkelenberg

#### 6. Miscellaneous Actions

- a. Rev. Wendy Christianson and Elder Ron Illingworth were appointed principal readers and Rev. Tim Carrick as alternate reader of this fall's ordination exams. [July 29]
- b. The Ministry Commission approved a 2% increased to effective salary for installed pastor next year. A copy of 2022 terms of call for installed pastors is attached.

PRESBYTERY OF YUKON  
2022 Minimum Terms of Call for Full Time Installed Pastors  
(Reflects 2% increase over 2021's effective salary)

- **Minimum effective salary** for full-time service in 2022 is \$60,690. The Board of Pensions defines full-time service as 35 hours a week or more. Effective salary for part time service may be pro-rated. Minimum effective salary for full-time service in 2022 is calculated as follows:
  - \$46,684 plus manse/utilities value of \$14,006, resulting in an effective salary of \$60,690    **OR**
  - An effective salary of \$60,690 divided appropriately between cash salary and housing allowance.

In addition to the minimum effective salary, other minimums shall include:

- **Board of Pensions (BOP) pastors' participation plan:** Includes PPO medical coverage for family, defined benefit pension plan, death & disability plan, temporary disability plan. Pastors' participation dues rate as a percentage of effective salary, is 37%.
- **Vacation** - 4 weeks annually (does not accumulate).  
For bush pastors, every second year an additional 2 weeks' vacation and reimbursement for a round trip by published cheapest airfare to Seattle for pastor and immediate family who reside in the manse/housing. Bush pastors are those who reside at and serve congregations located on other than a year around road or scheduled rail transportation system.
- **Study leave (continuing education) benefits**  
2 weeks each year plus \$1,500 each year of reimbursable costs (may accumulate for a 3-year maximum of six weeks. May not be used at the end of the call.
- **Moving expenses**
  - A. Moving to calling church in the Presbytery of Yukon
    - 1. Cost of transportation for family from place of residence to calling church.
    - 2. 3,000 lbs. of household goods & 2,000 lbs. of books moved at the most economical rate available.
  - B. Moving from calling church in the Presbytery of Yukon
    - 1. The lesser of:
      - a. The equivalent of cost of transportation for family to Seattle.
      - b. Half the cost of moving to the new location.
    - 2. The lesser of:
      - a. 3,000 lbs. of household goods & 2,000 lbs. of books moved to Seattle at the most economical rate available.
      - b. Half the cost of moving 3,000 lbs. household goods & 2,000 lbs. of books moved to the new location.
  - C. The moving and transportation costs for leaving may be prorated during the first three years in the Presbytery of Yukon.
- **Worker's Compensation** – full coverage
- **Medical Leave**  
10 days initially, accumulating at a rate of one (1) day per month of employment, up to 90 days, at which point long-term disability coverage takes effect.