

**PRESBYTERY OF YUKON**  
**Ministry Commission Report to Presbytery**  
 October 6 – 8, 2022 Fall Stated Presbytery Meeting

**ACTION ITEMS**

1. Recommend that Rev. Kiyoung Seo be examined for membership in the Presbytery of Yukon as a member-at-large.

**DELEGATED ACTIONS TAKEN BY THE MINISTRY COMMISSION ON BEHALF OF PRESBYTERY**

1. **2023 Minimum Terms of Call** [Sept. 29]  
 Changes approved to terms of call for installed ministers (deletions are marked with a strikethrough, additions are underlined).
  - a. Board of Pensions (BOP) pastors’ participation plan: Includes PPO medical coverage for family, defined benefit pension plan, death and disability plan, temporary disability. Pastors’ participation dues rate as a percentage of effective salary is ~~37%~~ 39%.
  - b. Medical Leave: 14 days ~~10 days initially, accumulating at a rate of one (1) day per month of employment, up to 90 days, at which point long term disability coverage takes effect.~~

See attached for the complete 2023 minimum terms of call for installed pastors.

2. **Administrative Commissions (AC)**

- a. Pursuant to the Presbytery’s action on December 4, 2021 which granted the Ministry Commission with the authority to appoint an Administrative Commission with the full powers of a session, as an act in support of a church which does not have a legally constituted session:
  - The Ministry Commission appointed an AC for Chapel in the Mountains in Anaktuvuk Pass  
 Appointed to the commission: Rev. Curt Karns (moderator), elder from Trinity (later identified as Joann Bantz), and Chapel in the Mountains elder Katherine (Casey) Edwards (if the way be clear). Others recruited later: elders Vera Lincoln (member of the church currently in Fairbanks) and Sarah McCormick of Trinity. [May 3]
  - The Ministry Commission appointed itself to serve as an Administrative Commission for churches without an active session to meet, moderate, and do the business of the church. As specific needs arise in a church without a session, the Administrative Commission shall include church elders as they are available. If a situation arises requiring the action of session, e.g., approving Communion, Baptisms, financial decisions, etc., the AC will provide for a quicker response. [June 22]
- b. AC to install Rev. Seung Hyun Yoo as pastor of First Korean Presbyterian Church in Anchorage.  
 Appointed to the commission: church elder Chun (Steve) Bang, Rev. Tim Carrick, Rev. Ellen-Johnston Price. At the request of the session, the installment was set for June 5<sup>th</sup> at 5:00 pm. [May 3]

3. **Covenant agreements**

- a. The Ministry Commission concurred with the action of the Utqiagvik PC session to renew **Rev. Joseph Reid’s** stated supply agreement for another year, beginning March 23, 2022. This is a full-time commitment; however, Pastor Reid will be allowed to work quarterly from Atlanta and from Utqiagvik as the task or work requires. [Aug. 31]. Annual compensation and benefits:
 

Cash Salary.....	\$80,000	
Manse and Basic Utilities.....	\$23,143	
Basic utilities.....	Paid	
Board of Pensions core benefits .....	Paid by church	
Retirement Plan .....	pastor may contribute	church does not contribute
Continuing Education (Study Leave)* .....	2 weeks/year	including 2 Sundays
Study Leave Reimbursement* .....	\$1,500	
Vacation Leave** .....	4 weeks/year	including 4 Sundays

Sick Leave \*\*\* .....Paid  
 Worker’s Compensation..... Full Coverage  
 Use of Vehicle..... church vehicle provided gas & upkeep paid by the church  
 Travel Expenses to/from Atlanta..... ½ paid by church as determined by session  
 Moving expenses..... as identified in 2016

\* Study leave time and reimbursement may be accrued for no more than 3 years.

\*\* Vacation leave does not accumulate. For every second year, the pastor (as a bush pastor) has an additional 2-weeks’ vacation and reimbursement for round-trip airfare by published cheapest airfare to Seattle for the pastor and any immediate family residing in the manse.

\*\*\* Sick leave: 10 days initially, with additional leave accumulating at a rate of one day/month until there is a total of 90 days

- b. The Ministry Commission concurred with the action of University Community PC to contract with **CP Lois Hildenbrand** for the purpose of providing part-time (25 hours/week) pastoral services to maintain worship leadership, preach, administer the sacraments, and pastoral care, for a period of up to 3 months, effective September 6, 2022. [Aug 31] Compensation:

Cash Salary.....\$1,500 per month  
 Housing .....\$1,000 per month  
 Deferred Compensation – 403(b).....\$1,000 per month pre-tax

- c. The Ministry Commission concurred with the action of the Immanuel PC session to extend **Rev. Ellen Johnson-Price’s** supply pastor agreement until December 31, 2022, when the session will modify the agreement to more closely align duties with changing conditions. This is a part-time position (28 hours/week). [Sept. 29] Annual compensation and benefits:

Cash Salary.....\$8,580  
 Housing Allowance.....\$36,420  
 403(b) Contribution.....\$12,000  
 Vacation Leave.....4 weeks/year  
 Continuing Education (Study Leave)\* .....2 weeks/year  
 Study Leave Reimbursement\* .....\$1,500  
 Medical Leave \*\* ..... 1 day earned/qtr.  
 Family Medical Leave (Paid) .... Up to 8 weeks per event

\* Study leave time and reimbursement may be accrued for no more than 2 years.

\*\* May accumulate up to a maximum of 10 days.

- d. The Ministry Commission approved the contract of **Rev. Hoonjin (David) Chai** for the purpose of providing part-time (3 weeks/month) interim pastoral services at the Fairbanks Korean Presbyterian Church, effective September, 2022. [Aug 31 pending further discussion between pastor & church] Compensation:

Cash Salary.....\$1,800 per month  
 Manse (condo) provided valued at.....\$1,800 per month  
 Utilities (Electric, internet)..... provided  
 Use of church vehicle..... provided includes maintenance, gas  
 Airfare and moving expenses..... provided

#### 4. Ministers

- a. **Rev. Neill McKay** has accepted a call to serve as pastor to the Laurel Hill PC in Laurinburg, North Carolina. The Ministry Commission concurred with the request of the University Community PC congregation to dissolve Neill’s pastoral relationship and transfer his membership to the Presbytery of Coastal Carolina, effective August 1<sup>st</sup>. Furthermore, the Ministry Commission concurred with the terms of dissolution: \$6,000 for severance and moving expenses; 4 weeks of vacation (which had not been used in 2022); and Board of Pension benefits through the end of July. [June 22]

- b. **Rev. Wendy** Christianson serves as pastor at Hope Community Presbyterian Church in Virginia, Minnesota. The Ministry Commission transferred Wendy's membership, pending her reception by the Presbytery of Northern Waters. [Aug. 31]
- c. **Rev. Elizabeth Schultz's** member-at-large status was renewed for the remainder of 2022. [May 3]
- d. Army Chaplain **Rev. Eunice Yang** was granted permission to labor inside the bounds of the Presbytery of Yukon for the entire time she is in Alaska. The University Community PC has asked Rev. Yang to preach and serve Communion when requested and dependent on her availability. A member of National Capitol Presbytery, Chaplain Yang will be in the Fairbanks area until sometime into the fall, to help the military amidst the high rate of suicide amongst personnel in the area. [June 22]

## 5. Commissioned Pastors

### a. Commission renewals

- Mary Ellen Lucas (Delta PC/Faith Lutheran Church): At the request of the Delta session/Faith Lutheran council, Mary Ellen's commission was renewed for three years. She is currently providing routine pastoral responsibilities for the congregation, e.g., leading worship, attending presbytery meetings, serving on committees. [Sept. 29]
- Lois Hildenbrand (University Community PC): At the request of the session, Lois' commission was extended for another two years. The commission granted her authority to administer the sacraments at the request of the session or the pastor, and officiate at a service of marriage, when invited to do so by the session and the pastor. A person does not need a commission to preach and visit people in the hospital, so Lois is not restricted to only those duties identified in her commission. [July 7]

### b. Mentor Appointments [May 3]

- Rev. Elizabeth Schultz: CP Cora Akpik and Maxine Nayakik, Olgonik PC [May 3]
- Rev. Alison Burchett: CPs Lucy Apatiki and June Walunga, Gambell PC [May 3]
- Rev. Richard Mauer: CP Matt Tinkelenberg, New Hope PC [Aug 31]

## 6. Churches

### a. University Community Presbyterian Church

- Rev. Richard Mauer was appointed acting moderator until an interim pastor is hired. [June 22]
- The church's Interim Pastor Ministry Information Form was approved, with amendment. [Aug. 31]

- b. Utqiagvik Presbyterian Church was granted permission to form a Pastor Nominating Committee. Last year, Pastor Reid announced his intent to retire, effective March 23, 2024. [May 3]

## 7. Other Actions

Fall 2022 Senior Ordination Exam Reader Appointments [June 22]

- Rev. Tim Carrick – principal reader
- Elder Ron Illingworth – principal reader
- Elder Melton – alternate reader

## Miscellaneous information

1. The stated clerk received word this year that Rev. Youl Rhee passed away on Feb. 5, 2020 in Monroe, N.C. Youl was an honorably retired member of this presbytery, having served the Fairbanks Korean Presbyterian Church and Nome Presbyterian Church.
2. Rev. Jennifer Pottinger has completed military chaplain's training and is now a full-fledged officer. She has since relocated to Hawaii and moved from the Air National Guard to active-duty service with the Air Force.

### 2023 Minimum Terms of Call for Full Time Installed Pastors

- **Minimum effective salary** for full-time service in 2023 is \$60,690. The Board of Pensions defines full-time service as 35 hours a week or more. Effective salary for part time service may be pro-rated. Minimum effective salary for full-time service in 2023 is calculated as follows:
  - \$46,684 plus manse/utilities value of \$14,006, resulting in an effective salary of \$60,690 **OR**
  - An effective salary of \$60,690 divided appropriately between cash salary and housing allowance.

In addition to the minimum effective salary, other minimums shall include:

- **Board of Pensions (BOP) pastors' participation plan:** Includes PPO medical coverage for family, defined benefit pension plan, death & disability plan, temporary disability plan. Pastors' participation dues rate as a percentage of effective salary, is 39%.
- **Vacation** - 4 weeks annually (does not accumulate).  
For bush pastors, every second year an additional 2 weeks' vacation and reimbursement for a round trip by published cheapest airfare to Seattle for pastor and immediate family who reside in the manse/housing. Bush pastors are those who reside at and serve congregations located on other than a year around road or scheduled rail transportation system.
- **Study leave (continuing education) benefits**  
2 weeks each year plus \$1,500 each year of reimbursable costs (may accumulate for a 3-year maximum of six weeks. May not be used at the end of the call.
- **Moving expenses**
  - A. Moving to calling church in the Presbytery of Yukon
    - 1. Cost of transportation for family from place of residence to calling church.
    - 2. 3,000 lbs. of household goods & 2,000 lbs. of books moved at the most economical rate available.
  - B. Moving from calling church in the Presbytery of Yukon
    - 1. The lesser of:
      - a. The equivalent of cost of transportation for family to Seattle.
      - b. Half the cost of moving to the new location.
    - 2. The lesser of:
      - a. 3,000 lbs. of household goods & 2,000 lbs. of books moved to Seattle at the most economical rate available.
      - b. Half the cost of moving 3,000 lbs. household goods & 2,000 lbs. of books moved to the new location.
  - C. The moving and transportation costs for leaving may be prorated during the first three years in the Presbytery of Yukon.
- **Worker's Compensation** – coverage required
- **Medical Leave** – 14 days